



Expense Report

Tongjie Zhang, Board Member
January 1 to March 31, 2024

Travel

Travel related expenses in support of AGLC activities with stakeholders; overseeing organizational activities; participation in conferences; and professional development.

* Includes transportation such as rental vehicle, taxi, fuel, parking, etc.

Travel date(s)	Business Purpose, Location	Airfare	Mileage	Accommodation	Meals	Other*	Incidentals	Total
13-Dec-23 13-Dec-23	AGLC Staff Function Calgary, AB	\$ -	\$ 28.05	\$ -	\$ -	\$ -	\$ -	\$ 28.05
30-Jan-24 31-Jan-24	Strategic Planning Meeting St. Albert, AB	894.86	-	217.80	54.00	260.96	7.35	1,434.97
27-Feb-24 28-Feb-24	Board Meeting Calgary, AB	-	-	-	-	84.00	-	84.00
07-Mar-24 09-Mar-24	Institute of Corporate Directors Course Calgary, AB	-	83.33	-	-	27.00	-	110.33
		\$ 894.86	\$ 111.38	\$ 217.80	\$ 54.00	\$ 371.96	\$ 7.35	\$ 1,657.35

Hospitality and working sessions

Hospitality expenses are primarily social in nature or occur for networking purposes.

Working sessions are expenses incurred while in the course of conducting AGLC business.

Hospitality and working session expenses are disclosed by the most senior discloser in attendance and list any other disclosers, as well as the number of AGLC staff and guests.

Date	Business Purpose (Attendees)	Amount
	None	\$ -
		\$ -
	Cumulative total for reported expenses from January 1 to March 31, 2024	\$ 1,657.35

Notes:

- Expenses are disclosed in the period they are processed.
- The amounts above include GST (if applicable).