

## Travel

---

In accordance with the Charitable Gaming Policies Handbook (CGPH) 4.3.24 – 33, gaming proceeds may be used for travel that is directly related to, and required for, delivery of the group’s charitable programs and services.

Eligible travel does not require prior AGLC approval.

### **Gaming proceeds may be used for:**

- Direct-route transportation
- Transportation of equipment
- Vehicle rental
- Accommodations and meals
- Registration fees
- Support personnel at a ratio of one per five participants

### **Gaming proceeds must not be used for:**

- Non-participants (e.g., spouse or family members)
- Individual, team practice, rehearsal, or days that do not include eligible event activities
- Wages, including reimbursement of wages from an individual’s regular employment because of participation in the travel
- Visas, travel insurance, personal items etc.
- Social or recreational activities (e.g., banquets, galas, tours, sightseeing, shopping, free days, and outings)

### **CONFERENCES, SEMINARS, WORKSHOPS, CLINICS, MEETINGS, OR CONVENTIONS**

- The event must be organized primarily for educational purposes related to a specific charitable program or service the group supports or delivers to the community.
- Attendees must train or share information with other members of the group upon return

### **EDUCATION**

- The purpose of the travel must enrich the educational institution’s curriculum and provide students an educational experience that would otherwise be unavailable
- The educational institution or school must be recognized by the educational authority in Alberta
- The group must obtain the approval of the appropriate authority of the educational institution, such as the principal
- The travel must be reasonably available to all students who qualify and wish to participate

### **PERFORMING ARTS**

- The performing arts event must be organized, such as a music, dance, or drama competition or festival
- The group must be selected for the event because of its level of creative achievement or success and obtain an invitation from event organizers
- Eligible travel days include those with performances
- Instructor training may be eligible under ‘conferences, seminars, workshops, clinics, meetings, or conventions’ above

## SPORTS

- Events such as competitions, tournaments, or games must be organized, structured, and sanctioned
- The group's governing body must approve the event:
  - The local or provincial governing body normally sanctions travel outside Alberta
  - The national governing body normally sanctions travel outside Canada
  - Eligible travel days include those with games
  - Coach training may be eligible under 'conferences, seminars, workshops, clinics, meetings, or conventions' above
- Travel to an event must meet at least one of the following conditions:
  - Form a regular part of the group's programs, such as scheduled league games, sanctioned league tournaments, or competitions which affect the individual or team standing in the sport
  - Recognized or sanctioned playoff/championship game or competition that the individual or team qualifies for through previous competition in Alberta
  - Sanctioned invitational or exhibition event essential to the development of the individual or team

## OTHER

- Travel may be eligible for purposes directly related to charitable program delivery (e.g., youth programs, medical treatment etc.)